

**NOTICE OF CHANGE FOR  
FEDERALLY QUALIFIED HEALTH CENTER  
RURAL HEALTH CENTER**

**TO:** Division of Medical Assistance  
Provider Services  
2501 Mail Service Center  
Raleigh, NC 27699-2501

**FROM:** \_\_\_\_\_  
Provider Name  
\_\_\_\_\_  
Practice Address  
\_\_\_\_\_  
City State Zip

**DATE:** \_\_\_\_\_ **Provider Number:** \_\_\_\_\_

**EFFECTIVE DATE OF CHANGE:** \_\_\_\_\_

**Please check all items that have changes.**

☐ New name of practice: \_\_\_\_\_

☐ New mailing address of practice: \_\_\_\_\_  
\_\_\_\_\_

☐ New location of practice (street address): \_\_\_\_\_

☐ New IRS Number: \_\_\_\_\_ (**Attach W-9**)

☐ New Medicare number for: Part A: \_\_\_\_\_ for Part B: \_\_\_\_\_

☐ New telephone number: (\_\_\_\_) \_\_\_\_\_

☐ New fax number: (\_\_\_\_) \_\_\_\_\_

☐ New e-mail address: \_\_\_\_\_ Contact name: \_\_\_\_\_

☐ New rate: (**Attach rate notification letter from Blue Cross and Blue Shield**)

☐ Physician Services:  
**Name Physician (s) and attending provider number no longer associated with practice**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**New Physician (s) associated with practice**

Name	Individual Medicaid No.	SSN
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_____	_____	_____
_____	_____	_____
_____	_____	_____

- ☐ Dental Services:  
( ) Adding dental services      ( ) Change in Dentist      ( ) Deleting dental services

**Name of Dentist and attending provider number no longer associated with practice**

\_\_\_\_\_  
\_\_\_\_\_

**New Dentist joining practice**

Name

Individual Medicaid No.

SSN

\_\_\_\_\_  
\_\_\_\_\_

- ☐ Pharmacy Services:  
( ) Adding pharmacy services. Attach copy of pharmacy permit and DEA approval.  
( ) Deleting pharmacy services  
( ) Change in dispensing/managing pharmacist  
(1) **Name of Pharmacist no longer associated with practice**

\_\_\_\_\_

(2) **Pharmacist(s)**

Name

License No.

Manager (yes or no)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

- ☐ Adding DME services. Attach copy of Medicare certification and Board of Pharmacy Permit.
- ☐ Adding visiting nurse (Home Health) services; Attach Medicare certification as a home health shortage area.
- ☐ CLIA certification for lab services; Attach copy of CLIA certificate.
- ☐ Other change (please explain)

**I understand that this change information document constitutes an amendment to the Medicaid provider agreement and all provisions of the provider agreement remain in force subject to this amendment.**

\_\_\_\_\_  
Signature of Authorized Agent

\_\_\_\_\_  
Date

\_\_\_\_\_  
Typed Name and Title of Authorized Agent

( )

\_\_\_\_\_  
Telephone Number

**DMA APPROVAL:**

Accepted on \_\_\_\_\_ by \_\_\_\_\_

DMA Use Only

Keyed by \_\_\_\_\_

Date Keyed \_\_\_\_\_